

How to Edit the Dollar Amount of your Online Payment

Step 1: Log into CalCentral (<https://calcentral.berkeley.edu>)

Step 2: Click the "\$ My Finances" link

Step 3: Click the "Make Payment for Fall 2016" button

CALCENTRAL

My Dashboard My Academics **\$ My Finances**

CalCentral Update CalCentral will be offline 8/7/2016 6:30am

My Finances

Billing Summary PRIOR TO FALL 2016 [Details](#)

Alert: Due to a service transition, the billing details for transactions prior to Fall 2016 are displayed here.

Amount Due Now \$ 0.00

Account Balance \$ 0.00
includes charges not yet due

Billing Summary FALL 2016 [Details](#)

Amount Due Now \$ 23,440.25
Includes Past Due Amount of \$ 1,163.00

Account Balance \$ 23,440.25
Includes charges not yet due

[Make Payment for Fall 2016](#)

Step 4: A new window opens, click "Pay" link

Search Your Account View Bills **Make Payment** Shopping Cart Help Sign Out

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Student Account Online

Only information effective Fall 2016 displays. For prior terms, login to bearfacts.berkeley.edu.

Your Account

Account Balance	\$23,440.25	Pay
Credit Balance	\$0.00	
Minimum Due	\$0.00	

Recent Payments Through This Portal [View All](#)

You have no recent payments.

Your Bills [View All](#)

To view all your bills click 'View All'.

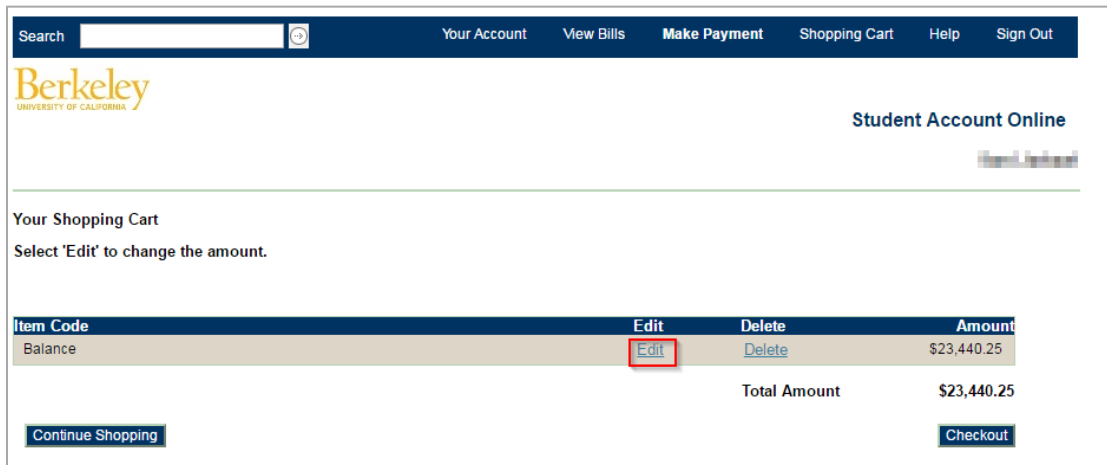
Standard Statement	08/03/2016	View
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Saved Payment Methods [Add New](#)

You have no saved payment methods.

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Step 5: Click the “Edit” link



Search  Your Account View Bills Make Payment Shopping Cart Help Sign Out

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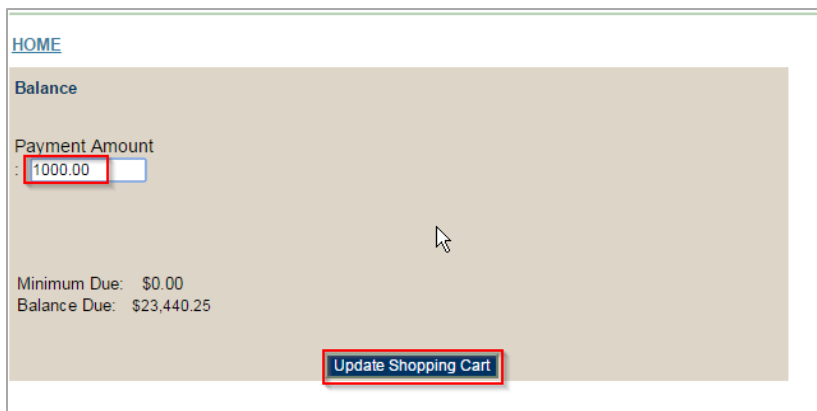
Student Account Online

Your Shopping Cart
Select 'Edit' to change the amount.

Item Code	Edit	Delete	Amount
Balance	Edit	Delete	\$23,440.25
Total Amount			\$23,440.25

[Continue Shopping](#) [Checkout](#)

Step 6: Input the amount you wish to pay in the Payment Amount field and click the “Update Shopping Cart” button



[HOME](#)

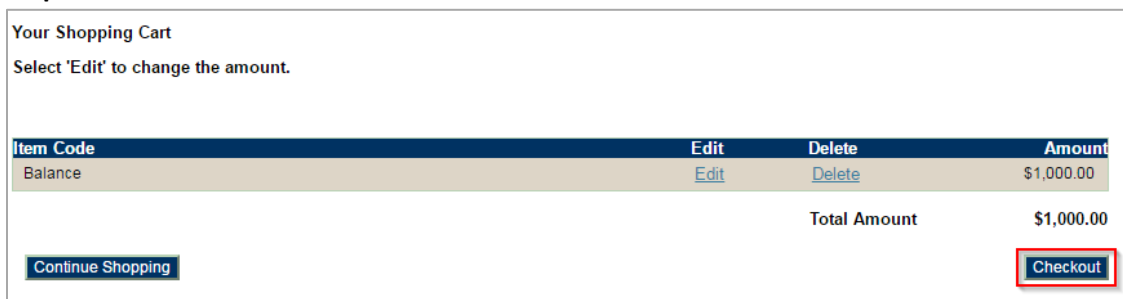
Balance

Payment Amount
:

Minimum Due: \$0.00
Balance Due: \$23,440.25

[Update Shopping Cart](#)

Step 7: Click the “Checkout” button



Your Shopping Cart
Select 'Edit' to change the amount.

Item Code	Edit	Delete	Amount
Balance	Edit	Delete	\$1,000.00
Total Amount			\$1,000.00

[Continue Shopping](#) [Checkout](#)

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Step 8: Proceed by selecting a payment method and clicking the “Continue Checkout” button. Enter the required information for the payment method selected.

Select Payment Method *

- Enter credit card information. A 2.75% non-refundable convenience fee will be charged.
- Enter bank account and routing number to debit a checking or savings.
- Pay with foreign currency through Western Union wire transfer. [What is this?](#)

Continue Checkout

Process Complete.